

The Singapore Island Country Club

## CIRCULAR TO MEMBERS

7 October 2020

Dear Members,

#### MEMBERS' DIALOGUE

# TUESDAY, 20<sup>th</sup> OCTOBER 2020 At 6.00pm

## BY ELECTRONIC MEANS

In light of the recent developments relating to the Bukit Lease and letter from Ministry of Law dated 2<sup>nd</sup> October 2020 as shared by the Club President in his message of 7 October 2020, the General Committee is calling for this **Members' Dialogue on 20<sup>th</sup> October 2020 at 6.00pm** by way of electronic means to discuss the recent development.

Given the COVID-19 situation, the Club will be holding this meeting electronically, details of which are set out below.

This Circular to Members is accompanied by the President's Message to Members dated 7 October 2020.

### **REGISTRATION FOR THE DIALOGUE**

A member will not be able to attend the Members' Dialogue in person.

A Member may only attend the Members' Dialogue by listening to the proceedings of the meetings through electronic means. During the live stream of the Dialogue, there will be a chat feature enabled which will allow Members to pose questions and the General Committee will endeavour to respond to these questions.

A member who wishes to attend the Members' Dialogue <u>MUST</u> pre-register their attendance by <u>6.00pm on Monday</u>, <u>19 October 2020</u>.

To pre-register your attendance, members are invited to access the Convene portal with the following link:-

https://agm.conveneagm.org/siccdialogue2020



## Further Steps to Register your Account ("your account")

To proceed to register your account for the purposes of attending the Members' Dialogue, please note the following steps:-

- (i) Upon logging on to the link above, members will be asked to 'Register Now";
- You will have to key in your full name, Membership Identification Number, your email address and active mobile number. Members are to ensure that their details entered reflect that as set out in the Club's membership records as this will ease the verification exercise;
- (iii) Once these details are submitted, you will receive an email requesting that you verify the registration.
- (iv) Through this verification exercise, you will be asked to create your own account by setting up your password, which will be known only to you;
- (v) As an extra step in the verification process, at each login, members will be prompted to key in their One-Time Password sent to their mobile phones through SMS and this will authenticate the registration.
- (vi) You will then be notified if your registration was successful.

Any member who encounters a technical difficulty or who requires assistance with registering their respective accounts can call the Club at 64318255 (hotline number) or email to the following address: it\_dept@sicc.org.sg.

### SUBMISSION OF QUESTIONS BY MEMBERS

A member who wishes to raise any matter or question will have to submit them to the General Manager through:-

- (i) the Convene portal (using your account); or
- (ii) post the question to the Club to:-

The General Manager The Singapore Island Country Club 180 Island Club Road Singapore 578774; and

(iii) or email [gm@sicc.org.sg].

Such questions must reach the Club by 6.00pm on Friday, 16 October 2020.

We will be updating the Club's website on the Frequently Asked Questions ("FAQs") progressively. As such, we ask Members to only raise questions which are not covered in the FAQs.

Only substantial and relevant matters will be addressed prior to or at the Members' Dialogue itself. The responses to these matters and questions will be emailed to Members and made available through the Club's notice boards and website (<u>https://gis.sicc.org.sg/</u>).



# ATTENDANCE AT THE MEMBERS' DIALOGUE

As mentioned earlier, the Members Dialogue will be held electronically.

On the day of the Members' Dialogue, members are advised to login to your account. Upon logging in, members will be directed to a virtual meeting room which will then broadcast the entire dialogue proceedings.

# CONCLUSION

We look forward to having members attend the Members' Dialogue electronically. Should you require any clarification, kindly contact me at <u>gm@sicc.org.sg</u>.

Thank you.

Yours sincerely,

Desmond Tay General Manager

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